

# SHARP pencil DESIGN

JO OGILVIE  
Curriculum Vitae

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## Academic History and Qualifications

Sept 1995 – June 1998

Kingston University, Surrey.  
BA (Hons) Graphic Design

Sept 1994 – June 1995 Central St  
Martins School of Art, Farringdon,  
London.  
Foundation Studies

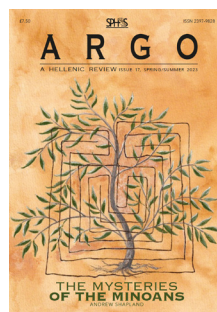
Sept 1987 – July 1994 Fortismere  
Comprehensive School, Muswell Hill,  
London.

A-LEVEL: Art A, History C, Biology E.  
GCSE: Art, Design & Realisation,  
English Literature, English Language,  
Mathematics, Science, History, French.

## Computer Skills

Completely competent in  
InDesign, Photoshop and Illustrator.  
I also have experience using After  
Effects. I am comfortable designing  
in PowerPoint and Google Docs.  
Strong layout skills, a great eye  
for detail and confident artworking  
are all part of my design DNA.

## Recent work



**saos**  
surrey artists  
open studios



## Employment History

June 2007 – present

### Owner at Sharp Pencil Design

Since founding Sharp Pencil Design in 2007, I have been able to work with a vast array of clients and agencies on branding, print and web design projects. Recent work includes: online product guides for Dell Technologies; teaching resources and reports for Delight charity; prospectuses and magazines for schools and societies; various logos; magazines, marketing material and an impact report for Woking & Sam Beare Hospice.

Print Banners, branding, brand guidelines, brochures, business stationery, catalogues, folders, flyers, newspaper and magazine advertising, packaging, paper engineering, point-of-sale, signage and vehicle livery.

Online Design treatments for websites; graphics for social media; ePub documents.

Other Creating original illustrations and photography; PowerPoint presentation design; client-facing, account handling; sourcing illustrations and photography; commissioning illustrators, photographers, copywriters, web developers and printers.

Jan 2004 – June 2007

### Senior Designer at Harrods Creative Knightsbridge, London.

At Harrods my design work covered all aspects of the business from shop floor departments such as Beauty and the Food Halls to Harrods Card marketing and internal staff communications. My work included luxury brochures, local and national newspaper advertising campaigns, point-of-sale, marketing material, press releases, brand guidelines and window treatments.

Aug 1998 – Nov 2003

### Middleweight Designer at Reef Communications Ltd Chobham, Surrey.

Clients Armitage Shanks, Ducal Furniture, Charles Tyrwhitt Shirts, The White Company, Hector Finch Lighting and One Red Sky,

### Freelance Designer at Conker Design Fulham, London.

Clients Vinopolis, Metzendorff, Falkland Islands and Faucet Inns.

### Middleweight Designer at Aricot Vert Visual Communications Fleet, Hampshire.

Clients Compass and Eures; The Putney Exchange and Hart Shopping Centres; Wimpey Homes and Osprey Quay.

### Junior Designer at Interbrand Newell & Sorrell Chalk Farm, London.

Clients Waterstone's Booksellers, Shakespeare's Globe, Barrington Stoke, Children's Music Workshop and Forum for the Future. In addition, I was part of the team working for international clients such as Invensys, Air Products and Palgrave.

### Areas covered at the agencies above:

Print Brochures, marketing material, direct mail, mail order catalogues, point-of-sale, exhibition graphics, signage, menus, vehicle livery and advertising material.

Online Design treatments for websites; collaborating with web developers.

Other Creating original illustrations; coordinating and art directing photo shoots, collaborating closely with photographers, stylists and clients.